

Records Destruction Certificate DGS-550-9

5467
51469-2156

Department of General Services
Hall of Records Commission
Records Management Division
7275 Waterloo Rd, P O Box 275
Jessup MD 20794

Proposal and Certificate of Records Destruction

Court: District Court 7-1

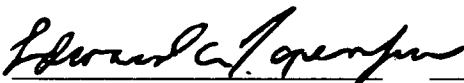
County: Anne Arundel

Date: April 29, 2011 (pg 3 of 3)

Series Number	Description of Records Include Title and/or Form Number	Authorization		Inclusive Dates of Records Destroyed	Volume (Cubic Ft)	Date of Destruction	Method of Destruction
		Retention Schedule #	Item #				
	Administrative Records - Personnel Records	2219 Sect I	2				landfill
A	Time Sheets - Supervisor's Copy 3 employees (2 active, 1 retired)			7/2004- 12/2005	<0.5		
B	Performance Evaluations - Supervisor's Copy (1 retired emp)			12/1995- 12/2005	<0.5		

Destruction approved by Hall of Records Commission

Destruction Certificate

7/12/11 
 Date State Archivist Signature of Court Official Title Date